# **HuTools**

PLEASE KEEP THIS GUIDE This guide contains important information about your lock.



# HuTools HT02 Installation Guide

Customer Service: support@hutools.com

# Installation Guide









Measure to confirm that the backset is





D Measure to confirm that the door is 1-3/8" to 2" (35 mm or 50 mm)thick







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2¾

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φ2**-**3/4"

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2









Install latch in door with wood block and hammer.

D Install strike on the door frame

**IMPORTANT:** Make sure hole in door frame is drilled a minimum of 1" (25 mm) deep.



#### Install exterior assembly

3

- A IMPORTANT: Before installation, make sure the latch is fully retracted (in the unlocked position).
- B Route the cable below the latch





Insert the torque blade through the slot in the latch.

#### $\mathbb{C}$ Send the cable through the bottom horizontal slot in the mounting plate.

D Secure the mounting plate with the supplied screws.





#### Install interior assembly

 $\triangle$  IMPORTANT: Do not load batteries until lock is completely installed.

A Remove the battery cover. Locate the slot at the bottom and use your fingernail or a flat head screwdriver to pry the cover up and pull it off.



D Test operation using backup key and thumbpiece for smooth rotation. If turnpiece doesn't rotate, repeat step 4C, making sure the turnpiece in vertical position, and touque blade in horizontal position.



B Connect the cable and ensure tight cable connection.



E Secure the interior assembly with the supplied screws.



C Rotate the turnpiece in vertical position and the torque blade in horizontal position, make sure the latch is still fully retracted (in the unlocked position).



### 5

#### Detect left/ right hand door installation

Reset the lock to teach the lock the orientation of the door.  $\triangle$  IMPORTANT: This step is required and crucial for the lock to operate properly.

- A While the door is OPEN and UNLOCK, load 3 AA batteries B into the interior assembly. For best results, use new, non-rechargeable Alkaline batteries only.
  - Press and hold the Reset button on the interior assembly using a pen or a paper clip.





using a pen or a paper clip.

C Load the last battery and keep holding the reset button for 3 seconds, until you hear the sound of "beep". The latch bolt will extend to learn the orientation of the door.



Press and hold the Reset button on the interior assembly

# How To Use

# UNLOCK the door from outside

Master/ User code



UNLOCK the door with fingerprint ID



Touch and hold the Sensor with your finger to unlock the lock.

UNLOCK the door from inside



Rotate the thumb turn to Unlock position.

# LOCK the door from outside

Manual Mode Press any key on keypad for 2 seconds.



Auto Re-lock Mode In Auto re-lock mode, the bolt will extend out automatically in 30 seconds after unlocking.

# LOCK the door from inside

Manual Mode Rotate the thumb turn to Lock position.



Auto Re-lock Mode In Auto re-lock mode, the device will be locked automatically.

# **Programming Instructions**

# Information & Safety Warnings

- Protect your User Codes and Master Code.
- Restrict access to your lock's interior assembly and routinely check your settings to ensure they have not been altered without your knowledge.
- This lockset is designed to provide the highest standard of product quality and performance. Care should be taken to ensure a long-lasting finish. When cleaning is required use a soft, damp cloth. Using lacquer thinner, caustic soaps, abrasive cleaners or polishes could damage the coating and result in tarnishing.

#### $\triangle$ IMPORTANT: Do not load batteries until lock is completely installed.

1. Master Code( 4 to 10 digits) : The default Master Code is 12345678. It is required that you change it to a code of your own before programming.

- 2. User Code(4 to 10 digits) : A total of 20 User Codes (and one temporary one-time User Code) may be programmed.
- 3. Both master and user pin codes don not support the following combination of numbers.



## Parts Illustrations

Item	Specifications	Remarks
Battery (Use new, non-rechargeable Alkaline batteries only.)	AA alkaline battery x4 (Operation voltage: 4.6~6.0V)	Last up to one year (10 times open/close per day)

**Exterior Assembly** 

Interior Assembly



The default Master Code is 12345678. It is required that you change it to a code of your own before programming.

# Definitions

#### Master Code

Required for programming and feature settings. Master code can be used to unlock the door under vacation mode. The default master code needs to be changed before programming.

Property owner/ manager should keep this information confidential.

#### Auto Lock

Automatically locks the deadbolt 30 seconds after unlocking. This feature is off by default. You can set the Auto Lock time delay between 10 and 99 seconds.

#### Wrong Entry Limit

After 10 unsuccessful attempts at entering a valid PIN code, the unit will shut down for 3 minuets.

#### Vacation Mode

This is a security feature for you when you are leaving your home for vacation or long trip. Enabling vacation mode will restrict all user codes until master code is entered on keypad. If the lock is unlocked by thumb turn, the lock will sound an alarm.

#### One Time User Code

This code can only be used once and is automatically deleted when used.

#### Unlock with Fake code

User can prevent pin code exposure from strangers by entering random digits before or after pin code.



#### Silent Mode

The beep sounds when pressing keypad can be muted. But you will still hear low battery and system alerts.

# Quick Set Up

▲IMPORTANT: The default Master Code is 12345678. It is recommended that you change it to a code of your own.



#### Notes:

When setting is unsuccessful, the indicator light will flash red.

## Factory Default Settings

Settings	Factory Defaut
Master Code	12345678
Auto Lock	Disabled
Silent Mode	Disabled
Wrong Code Entry Limit	10 times
Shutdown Time	3 mins
Vacation Mode	Disabled

### **Restore To Factory Default Settings**

This procedure will delete all User Codes associated with the lock.

- 1. Keep the door open and unlock.
- 2. Press and hold the Reset button, at the same time take out one battery and then place it back.
- 3. Keep holding the Reset button for 3 seconds, until you hear the sound of beep.

# How to set up fingerprint ID

- 1. Make sure that the Sensor and your finger are clean and dry;
- 2. Touch and hold the Sensor with your finger until you hear a short beep;
- 3. Lift and rest your finger, making small adjustments to the position of your finger each time;
- 3. The Sensor needs to scan your fingerprint 8 times and storages all the information locally and safely.

### Troubleshooting

#### The turnpiece cannot rotate or operate the lock.

Remove and re-install the lock, making sure that the turnpiece is in vertical position.

#### The lock cannot be locked or unlocked by the keypad.

Make sure that the codes are not disabled. If needed, restore the lock's default settings.

#### The keypad doesn't respond when touched ( no lights are visible and no beeping is heard).

Make sure the cables are properly connected, and make sure the batteries are new and installed correctly.

After the installation of the batteries, there is no response when you press any button and no beeps are heard. Check the cable connection and the polarity of the batteries. Also make sure the batteries are not dead.

#### I forgot my Master Codes.

Perform a reset in order to erase all passcodes. Once the reset is complete, all passcodes will be erased and the Master code will return to the default value (12345678).

\* If none of the above resolves your issue, check out our updated user manual by scanning the code below. You could also contact Hutools customer service at support@hutools.com.