

**1** MOUNTING THE NUKI COMBO (SMART LOCK & BRIDGE) Mount the Smart Lock on the door by following the enclosed manual and set it up with the Nuki app. Do the same with the Bridge afterwards.

2 CONFIGURE SETTINGS AND ACTIVATE NUKI WEB Now you have to set a PIN with the Nuki app in the administration of the Smart Lock and disable the Bluetooth pairing in order to prevent the pairing with other smartphones. Then activate Nuki Web.





### **3** CONNECT AIRBNB WITH NUKI WEB

Go to https://www.web.nuki.io/en/#/admin/airbnb on your computer and log in with your Nuki Web account. Select "Airbnb" in the top right corner of the menu and login with your Airbnb account.





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### **4** CONNECT SMART LOCK TO LISTING

Finally, on the following page you have to select your listing in the left column, connect the respective Nuki Smart Lock to it and then choose "Connect".

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NUKI	SMA	URT LOCKS USE	RS ACTIV	TY LOG	\$ TTT4
Listings	Update	nect Smart Locks	s with this listi	ng	
Apartment	Which	Smart Locks would you lik	ke to connect with th	is listing?	
	( <b>2</b> )	Smart Lock 1			
	Con	nect			
	<b>A</b>				

## NUKI

#### Hello %name%

Your host has granted you access to to enter the following accommodation with Nuki Smart Lock:

Booking code: [Bookingcode:] [Accommodation name]

Open this e-mail on your smartphone and click on the link below to redeem the invitation, or enter the invitation code in the Nuki App:

You can redeem the invitation once within 48h

#### GUEST 1 (You)

Smart Lock Name	Invitation code	
Smart Lock 1	ABC-DEF-GHI	Redeem now
Smart Lock 2	ABC-DEF-GHI	Redeem now
GAST 2		
Smart Lock Name	Finladungscode	

Smart Lock Name	Einladungscode	
Smart Lock 1	ABC-DEF-GHI	Jetzt einlösen
Smart Lock 2	ABC-DEF-GHI	Jetzt einlösen

### **6** IN CASE OF PROBLEMS

If there are any problems with the automatic sending of welcome or farewell mails, the respective actions can also be triggered manually on Nuki Web > Airbnb by choosing a booking and the "Activate now" or "Deactivate now" button.

### 5 READY

From now on, 72 hours before each move-in your guests will automatically receive an e-mail with invitation codes for all guests. After installing the Nuki app, the guests can use these codes to add the Smart Lock to the app. For the duration of their booking they can unlock and lock the Smart Lock via Bluetooth as often as they want. For security reasons, guests cannot access the Smart Lock remotely. On the move-in day, the authorization is valid from the earliest check-in time indicated on the listing (at flexible 0:00 a.m.), on the move-out day until the checkout time. After the booking has expired, the authorizations are automatically deleted and a farewell email is sent to the guests, including a link to delete the Smart Lock from their app.

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NUKI		SMART LOCKS USERS ACTIVIT	IFTTT 🌣 s
Listings	Update	Apartment	
Apartment		Bookings	Connected Smart Locks Adv
		BSPCODE Desctivate	now Smart Lock 1
			Choose action - Apply

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# NUKI BEST PRACTICE GUIDE FOR AIRBNB HOSTS

## Dear Airbnb host,

with Nuki you experience the new dimension of hosting! In order to make the whole Airbnb process as easy and comfortable as possible for you and your guests, we suggest some optimizations. Here is a summary of the most important tips and tricks for your smart rental with Nuki.

## NUKI SMART LOCK

### **CHANGE PIN**

# Nuki app: Settings > Manage Smart Lock > Change PIN

Set your personal PIN to prevent others from making changes in your Smart Lock settings. The PIN serves as a safety measure, so nobody else can change your settings, invite users or look at the activity log. You can change the PIN whenever necessary.

### **OPTIMIZE LOCKING**

# Nuki app: Settings > Manage Smart Lock > Optimize locking

With this feature you can reduce unnecessary locking distance. The optimization process of locking saves not only your time but also the battery life time of your Smart Lock at the same time.

### **BLUETOOTH PAIRING**

# Nuki app: Settings > Manage Smart Lock > Bluetooth Pairing

To prevent guests from pairing your Nuki Smart Lock with other smartphones, deactivate the "Bluetooth Pairing" option.

### LED BRIGHTNESS

### Nuki app: Settings > Manage Smart Lock > Brightness (LED)

Change the brightness of the LED signal on the Smart Lock by sliding the bar to the left or right. If you reduce the brightness of the Smart Lock (by moving the bar to the left), you can save battery.

### USE OF (AA) RECHARGEABLE BATTERIES

If you want to avoid the disposal of batteries, we recommend the rechargeable batteries Panasonic eneloop pro which have been tested by Nuki. This is good for the environment and your wallet.

### NUKI BRIDGE

### POWER SUPPLY

To get the most out of your Nuki Bridge - such as remote access - please make sure that the Nuki Bridge is permanently powered. If the Nuki Bridge is removed from the socket, it automatically reconnects to the Smart Lock. There is no need of paring the devices again.

### INVITATION OF GUESTS

The Bridge makes it easy for you to invite guests from afar. Please note: If there is no Bridge available, new invitations cannot be sent to your guests, because all permissions need to be written onto your Smart Lock using the Bridge.

## **AIRBNB COMFORT CHECK-IN**

To deactivate the Airbnb Comfort Check-in with Nuki, log in to your Nuki Web account with your personal access data. On Nuki Web > Airbnb, you can delete the Smart Lock which is associated with your property. This action stops any automatism, such as automatically sending invitation mails to your guests.

Alternatively, you can disable the Nuki app on the Airbnb website. Open the following link <u>https://www.airbnb.com/users/apps</u> and click on your profile picture > Account Settings > Connected Apps > Nuki.